**Full Name**

City, State Zip **•** phone number

email address **•** LinkedIn profile

**WORK EXPERIENCE**

**Most Recent Company**, City, State

Your Title (MM/YYYY)-(Present)

Skills: Skill 1 | Skill 2 | Skill 3 | Skill 4 | Skill 5

This type of resume focuses on skills and provides a great opportunity to focus on keywords. This resume style might work particularly well if you are applying for a position where a lot of technical skills are needed. Don’t use up too much of your space detailing daily duties. Spend time reviewing the job description to identify important keywords to include. If possible, use the job title within the job description in your resume.

**Company Before**, City, State

Your Title (MM/YYYY)-(MM/YYYY)

Skills: Skill 1 | Skill 2 | Skill 3 | Skill 4 | Skill 5

Focus on including relevant keywords, but make sure the position description is not merely a string of keywords. Provide context and include accomplishments.

**Company Before**, City, State

Your Title (MM/YYYY)-(MM/YYYY)

Skills: Skill 1 | Skill 2 | Skill 3 | Skill 4 | Skill 5

How has your career evolved over time? How have you worked to keep pace with changing technologies? How has your career evolved in terms of level of responsibility?

**EDUCATION, AFFILIATIONS & CERTIFICATIONS**

Degree, Graduation Year (YYYY), College Name, Location

Certification Program 1

Certification Program 2

Member: Relevant Industry Association